

## **1. Research controller**

University of Turku, 20014 Turun yliopisto, Finland

Research contact:

Mari Murtonen

UNIPS Project Director, University of Turku

Professor, Higher Education Pedagogy, Tampere University

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## **2. Purpose of personal data processing**

During the UNIPS project, research is conducted into the pedagogical development of participating university teachers and postgraduate students during the course, as well as user research (e.g. how many of those starting the course complete it). The research will only be conducted based on the data of persons who have given their consent. Research subjects' names, student numbers (students) and email addresses are collected as identifiers. These data are stored in so-called code key files for combining data collected at different stages of research. The code keys are stored in strictly secure locations, accessible only to researchers in the UNIPS project. After combining the research data, the data is pseudonymised and analysed without the identifiers. Data of the persons who gave their consent for research may be combined from the registration and research forms.

## **3. Participants in a collaborative research project and allocation of responsibilities**

In principle, the research is not a collaborative project. However, collaboration with other research projects in the same field may be possible in the future. Data with identifiers will not be disclosed outside the University of Turku.

## **4. Director or group responsible for the research**

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## **5. Contact details of Data Protection Officer**

The University of Turku Data Protection Officer can be contacted at [dpo@utu.fi](mailto:dpo@utu.fi).

## **6. Research conductors**

Researchers working on the UNIPS project, who are committed to strict confidentiality. In addition, persons who are not known at this stage (e.g. thesis preparers) may become researchers during the research.

## 7. Name, nature and duration of the research

Name of the research: Pedagogical development of teachers through the digital UNIPS environment. The research is empirical in nature.

- One-off research  
 Follow-up research

Duration of the research (how long the personal data will be processed):

1 January 2017 – 31 December 2019. Subsequently, the pseudonymised data will be archived in a secure manner and will continue to be used for research purposes.

## 8. Legal basis for personal data processing

Legal basis for personal data processing:

*EU General Data Protection Regulation, Article 6 (1), and the Finnish Data Protection Act, Section 4 (choose one basis for each purpose):*

- Research subject's consent  
 Compliance with a legal obligation of the controller provisions:  
 Public interest task / Exercise of official authority by the controller  
     scientific or historical research or statistics  
     archiving of research and cultural heritage materials  
 Implementation of the data controller's or a third party's legitimate interests  
    what is the legitimate interest:  
 Other, please specify:

*EU General Data Protection Regulation, Articles 9 (special categories of personal data) and 10 (information relating to criminal convictions and infringements), and the Finnish Data Protection Act, Sections 6 and 7:*

- Data subject's consent  
 The processing relates to personal data which are manifestly made public by the data subject;  
 Scientific or historical research, statistics or the exercise of official authority in the public interest  
 The processing is necessary for the purpose of archiving in accordance with public interest

## 9. Sensitive personal data (data belonging to special categories of personal data)

Sensitive personal data will not be processed in the research

The following sensitive personal data are processed in the research:

- Racial or ethnic origin
- Political opinions
- Religious or philosophical beliefs
- Trade-union membership
- Genetic data
- Processing of biometric data for the purpose of uniquely identifying a person
- Health data
- A natural person's sexual behaviour or orientation

The research processes data concerning criminal convictions or infringements:

- No
- Yes

## **10. Research register data content**

Participant's name, email address, (student number of student), age, gender.

## **11. Personal data sources**

The personal data are collected directly from the research subjects.

## **12. Transfer or disclosure of data outside the research team**

The personal data will not be transferred or disclosed outside the research team.

## **13. Transfer or disclosure of data outside the EU/EEA**

Are data transferred to third countries or international organisations outside the EU or the EEA:

- No
- Yes, where:

## **14. Automated decision-making**

Automated decisions will not be made.

## **15. Principles of register protection**

Processing of direct identifiers: Identifiers are only used to combine participants' survey responses with other survey responses.

Data processed in information systems:

- user ID
- password
- 2-step user authentication (MFA)
- access management using network addresses (IP addresses)
- usage records (logging)
- access control
- other, please specify:

Processing of direct identifiers:

- Direct identifiers are deleted during the analysis phase before data transfer
- The material is pseudonymised

Data protection during data transfers:

- data transfer encryption (describe how):
- data file encryption (describe how):
- other, please specify:

## **16. Processing of personal data after the closure of the research**

- The research register will be deleted in 1/2021
- The research register will be archived in anonymised format without identifiers
- The research register will be archived with identifiers

## 17. Rights of the data subject and possible restrictions

Subject to data protection legislation, data subjects have the following rights:

- Right of inspection (right of access to personal data)
  - The data subject has the right to know whether or not personal data concerning him/her are being processed, and what personal data are stored concerning him/her.
- Right to rectification
  - The data subject has the right to request any incorrect, inaccurate or incomplete personal data concerning him or her to be rectified or completed without undue delay. In addition, the individual has the right to request that any unnecessary personal data be deleted.
- Right to erasure
  - In exceptional cases, the data subject has the right to have his or her personal data completely deleted from the controller's data files (right to be forgotten). The data can be used until the decline.
- Right to restriction of processing
  - In certain circumstances, the data subject has the right to request that the processing of his or her personal data be restricted until his or her data has been properly verified and corrected or completed.
- Right to object
  - In certain circumstances, the person has the right to object at any time to the processing of his or her personal data based on his or her personal, particular situation.
- Right to data portability
  - In certain circumstances, the data subject has the right to receive the personal data concerning him or her, which he or she has provided to the controller, in a structured, commonly used and machine-readable format and has the right to transmit those data to another controller.
- Right to lodge a complaint with the supervisory authority
  - The data subject has the right to complain, in particular to the supervisory authority of the place of residence or work, if he or she considers that the processing of personal data is in breach of the EU General Data Protection Regulation (EU) 2016/679. In addition, the data subject has the right to an administrative appeal and to other legal remedies.

Contact details:

**Office of the Data Protection Ombudsman**

Visiting address: Ratapihantie 9, 6th floor, 00520 Helsinki

Postal address: PO Box 800, 00521 Helsinki, Finland

Switchboard: +358 29 56 66700

Fax: +358 29 56 66735

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Privacy statement  
for scientific research

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EU GDPR (EU 2016/679), Articles 12, 13, 14

Requests for the exercise of the rights of the data subject follow the information request process of the controller.